

Application for Employment



It is the policy of Pine Haven Christian Home, Inc. (Pine Haven Christian Communities) to provide equal opportunity with regard to all terms and conditions of employment. The Company complies with federal and state laws prohibiting discrimination on the basis of age, race, religion, color, sex, national origin, or ancestry, physical or developmental disability, arrest or conviction record, sexual orientation, marital status, military participation or any other protected characteristic.

531 Giddings Avenue
Sheboygan Falls, WI 53085
(920) 467-2401
www.pinehaven.org

Name: _____

Phone: _____

Address: _____

E-mail: _____

City/State/ZIP: _____

Shift(s) preferred: 1 2 3 Any

Position applied for: _____

Would you accept full-time work? Yes No

Would you accept part-time work? Yes No

How did you learn about this position? (check all that apply)

- Pine Haven Employee – Name of employee _____
- Website – which one? _____
- Newspaper – which one? _____
- School – which one? _____
- Job Fair – Date and Location _____
- Referred by Family / Friend – Name _____
- Other _____

Have you ever been employed here before? No Yes

Dates of employment: _____ Job Title: _____

Last name at time of employment if different from current last name. _____

Do you have any relatives or friends who work for Pine Haven Christian Communities? Yes No

If yes, who and where do they work?

Are you legally eligible to be employed in the United States? Yes No
(Proof of identity and eligibility will be required upon employment)

Are you at least 18 years of age? Yes No
(If no, you may be required to provide authorization to work.)

Are you presently employed? Yes No If yes, may we contact your employer? Yes No

If presently employed, why are you considering leaving? _____

Previous Employment List most recent employer first. Include employment history for the past 15 years or since high school, whichever is shorter.

Company Name: _____	Contact Name: _____
Address: _____	Phone: _____
Position: _____	Employed From _____ To _____
Reason for Leaving: _____	Last Wage: \$ _____
Company Name: _____	Contact Name: _____
Address: _____	Phone: _____
Position: _____	Employed From _____ To _____
Reason for Leaving: _____	Last Wage: \$ _____
Company Name: _____	Contact Name: _____
Address: _____	Phone: _____
Position: _____	Employed From _____ To _____
Reason for Leaving: _____	Last Wage: \$ _____
Company Name: _____	Contact Name: _____
Address: _____	Phone: _____
Position: _____	Employed From _____ To _____
Reason for Leaving: _____	Last Wage: \$ _____
Company Name: _____	Contact Name: _____
Address: _____	Phone: _____
Position: _____	Employed From _____ To _____
Reason for Leaving: _____	Last Wage: \$ _____

Account for any gaps of employment greater than 3 months. Since leaving high school or in the past 15 years, whichever is shorter.

	From	To
Month / Year		
Month / Year		
Month / Year		

Educational Background

High School: Name and Location: _____ Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/>
Vocational or other training including certificate programs (ie. CNA): Name and Location: _____ Course of Study: _____ Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/> Certificate, degree or diploma _____
College: Name and Location: _____ Course of Study: _____ Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/> Degree or diploma _____
Graduate School: Name and Location: _____ Course of Study: _____ Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/> Degree or diploma _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Pine Haven Christian Communities to verify their accuracy and to obtain reference information on my work performance. I hereby release Pine Haven Christian Communities from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for rescinding an employment offer or terminating employment for cause.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules, and regulations of employment of Pine Haven Christian Communities. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or Pine Haven Christian Communities may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____ Date: _____